



City of Surprise Teen Advisory Commission Application Packet 2013/2014

PURPOSE OF COMMISSION: Act as teen advisors to the Surprise City Council and the Community and Recreation Services staff on matters directly related to youth programming open space and new facility development. Further, members serve as facilitators in identifying programming opportunities for Surprise youth, while promoting wellness, school and neighborhood pride, character development and civic leadership.

COMPOSITION: Voting membership shall include fifteen (15) high school students (5 freshmen, 5 sophomores, 5 juniors) enrolled in public, private or charter schools, or participants in home schooling or other educational venues during the school year in Surprise. All voting members shall be residents of the City of Surprise and remain so during their term of office.

TERM OF APPOINTMENT: Members shall be appointed to one-year terms. Members shall serve until their successor is duly appointed.

DUTIES & RESPONSIBILITIES: Commission will make recommendations to CRS staff and the City Council on matters directly related to youth programming, recreation, recreation facilities, special events, city policies and issues related to youth and to service the long term good of all the citizens of Surprise. Commission members are expected to study the agenda packet before each meeting and to educate themselves on City related issues.

MEETINGS: Regular meetings are generally scheduled on the third Wednesday of every month during the school year in the evening. Additional meetings/events may be added.

Applications are being accepted now

Please return to:

City of Surprise Community and Recreation Services
15960 N Bullard Ave
Surprise, Arizona 85374
623.222.2000

Office Hours are: Monday – Thursday 7:00 am – 6:00 pm

Questions please contact:
Donna Miller, Assistant Director
623.222.2218
donna.miller @surpriseaz.gov



CITY OF SURPRISE TEEN ADVISORY COMMISSION APPLICATION

NAME: _____ DATE SUBMITTED: _____

Please print (First and Last Name)

ADDRESS _____ CITY _____ STATE _____ ZIP _____

HOME PHONE NUMBER _____ CELL PHONE _____

AM/PM

BEST TIME TO CALL _____ E-MAIL ADDRESS _____

EMERGENCY CONTACT _____

Last

First

EMERGENCY CONTACT PHONE # _____

- I. If appointed, how much time are you able to devote to the City of Surprise Teen Advisory Commission?

Hours per Week: _____ Hours per Month: _____

This Commission typically requires approximately 2-5 hours every month. Commission members that are absent from 3 consecutive meetings will be removed from the commission.

- II. How long have you lived in Surprise? _____ Years _____ Months

- III. What grade are you going to be in Fall 2013?

Frosh

Sophomore

Junior

- IV. What school do you attend? _____

1. Please tell us why you wish to be appointed to the City of Surprise Teen Advisory Commission.

2. What volunteer activities have you been involved in or are you currently participating in? Include list of Surprise activities or organizations you have participated in and dates.

3. Have you served in a leadership capacity and if so, what were your duties and how long was the commitment?

4. What does being an advocate mean to you? What teen interests do you wish to advocate for?

5. The Teen Advisory Commission oversees will work on the Teen Youth Leadership Summit and other Teen events throughout the year. What ideas do you have for a future teen event?

Additional comments:

I, _____ certify that to the best of my knowledge, all information given herewith is true and correct. I understand that any falsification or misrepresentation of facts will be cause for dismissal from the position if I am appointed by the City Council.

Applicant's Signature

Date & Time Received by Community and Recreation Services office: _____

STATEMENT OF PROFESSIONALISM

As a Surprise Teen Advisory Commission Member, you not only represent yourself, but you represent your school, your family, and the City of Surprise. As such, you must conduct yourself professionally. Please read the following statements, then sign and date this sheet. Ask your parents to read and sign this form as well. Your signature is your promise to uphold these standards of professionalism.

A Professional...

1. Treats all respectfully.
2. Serves as a positive role model, both in and out of school.
3. Will not eat or drink, nor chew or snap gum in a professional environment
4. Maintains professional relationships with ALL.
5. Turns off cell phones and does not carry any electronic equipment with them in the professional environment
6. Dresses appropriately:
 - neat, clean, and well groomed
 - no bare midriffs
 - no shorts, jeans, or jagged pants when representing the city
 - no hats
 - no open toe shoes
7. Notifies staff, team members, and all other appropriate personal the same day of an absence.
8. Provides proper courtesy notification when running late
9. Will be on-time, and whenever possible 10 minutes early for every meeting, engagement, or event.
10. Greets all professionals, and all that I meet with a hand shake and makes eye contact when introducing myself and carrying a conversation
11. Displays a genuine interests through the art of listening, as a good listener you display a higher capability to communicate effectively and be a leader

I solemnly swear to commit myself to the highest level of professional standards, understanding whom and what I represent as a Surprise Teen Advisory Commission Member, with the full understanding that failure to do so may mean my elimination from the Commission.

(Signature) Date _____

(Parent signature) Date _____

Please complete this application and parent/guardian permission form and return to:

City of Surprise Community and Recreation Services

15960 N Bullard Ave

Surprise, Arizona 85374

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CITY OF SURPRISE
TEEN ADVISORY COMMISSION APPLICATION
PARENT/GUARDIAN CONSENT FORM

Permission Form: *To be filled out by applicant's parent(s) or legal guardian.*

I grant permission for my child, named above, to participate in the COMMUNITY & RECREATION SERVICES TEEN ADVISORY BOARD AND RELATED ACTIVITIES.

I/we hereby release and forever discharge the Mayor and Council of the City of Surprise, Maricopa County, Arizona, a municipal corporation, and any and all other person, firms, or corporations who are or might be liable, from any and all claims of any kind or character, which I/we have or may have against it or them, including transportation to or from any portion of this program, and in that regard, I/we covenant to indemnify and hold harmless the foregoing from any loss or damages, including reasonable attorneys fees which maybe Incurred in the event of any such claims are asserted against them or any of them. I/we additionally permit the free use of my child's name and picture in broadcasts, newspapers, etc.

Please Print Name: _____

Signature: _____ Date: _____

**“Volunteerism is the voice of the people put into action.
These actions help shape and mold the present into
a future of which we all can be proud”.**